

Facility Name - Project / Unit Outage Description						
Alliance Agreement / Contract No.						
Performance Scorecard						
Effective date:					Revision / Date:	
Total Scorecard is worth 100 points maximum and is the basis for contractor bonus / reduction. Points for each category do not change, but distribution of points and specific goals for individual items can vary.						
Item No.	Description	Maximum Points	Earned Points	Expanded Description	Performance Measure / Weight	Performance - Comments
<b>SAFETY</b>						
1.1	Recordable Incidents	5	0	Measure each Recordable Case	Deduct 1 point per Recordable	
1.2	Lost Time/Recordable Incidents	6	0	Measure each Lost Time Case	Deduct 2 point per Lost Time	
1.3	Zero Tolerance Violations	5	0	Record any incidents of violations found, reported and documented by owner. No deduct if initiated by contractor.	Deduct 1 point per occurrence	
1.4	Daily JSA's	5	0	Measure whether Daily JSA's are completed for each job. These will be checked during each Weekly Safety Walkdown	Deduct 1 point, per walkdown, where pre-task card not completed	
1.5	Safety Procedures/Practices	4	0	Measure documented participation in a) Weekly Safety Walkdowns, b) Craft Safety Orientation.	Deduct 1 point for each miss.	
1.6	Safety Issues	5	0	Correct/resolve each Safety Walkdown item within 24 hours. 'Resolve' shall mean that if it is mutually agreed that an item can not be corrected within 24 hours, a mutually agreed plan for correction is in effect within 24 hours from the time of the Walkdown being performed.	Deduct 1 point for each item not corrected	
<b>Note:</b>	Fatalities/Falsifying Data		0	Any work related fatalities on the project or if contractor is determined to have manipulated OSHA required data result in loss of all safety points.	Loss of all safety points	
<b>Safety Subtotal:</b>		<b>30</b>	<b>0</b>			
<b>QUALITY</b>						
2.1	Zero Forced Outages+ 60 days after unit online	10	0	Applicable to all Work by Contractor and Subcontractors during the planned outage	All or nothing	
2.2	Weld Quality	5	0	Measure % failure of all x-ray welds. Measurement ends when final hydro is passed.	>0% to 1%, add 3 pt >1% to 2%, no deduct >2% to 3%, deduct 1 pt >3% to 4%, deduct 2 pts >3% to 5%, deduct 3 pts >5% to 6%, deduct 4 pts >6% Weld Failure, deduct all pts	
2.3	Scheduled Boiler Hydro	5	0	Measure % leaks vs. total welds completed in outage. Only count leaks due to contractor work. Includes weld attachments to pressure parts and new membrane welds to old tubes. (1-0 of membrane weld = 1 tube weld)	Weld Failure=<0.05%, no deductions 0.05%<Weld Failure<=0.075%, deduct 1 pt 0.075%<WF<=0.10%, deduct 2 pts, etc., based on 0.05% gradations.	
2.4	QA/QC Job Summary Report	2	0	Total QA/QC Report submitted NLT 6 weeks after outage completion.	All or nothing	
2.5	Damage to owner equipment	2	0	No damage to any owner equipment, as a result of Contractor activities that require repair or replacement, valued over \$1000.	1 point per occurrence - all points forfeited if scheduled outage end date/time is impacted	
2.6	Weld procedure in place	3	0	Approved weld procedures documented and placed at all weld locations with secure ties	1 point for every missing procedure that is reported and not replaced by end of shift	
2.7	Mills and Coal Piping	3	0	No leaks on start up due to Pulverized Coal Feed System repairs made by Contractor.	Lose 1 point per leak requiring repair	
<b>Quality Subtotal:</b>		<b>30</b>	<b>0</b>			
<b>PLANNING &amp; ADMINISTRATION</b>						
3.1	Pre-outage - Level II schedule resource loaded by "date"	1	0	Must include major milestones, match up with owner-supplied logic ties & dates, and must be manpower loaded.	All or nothing	
3.2	Pre-outage - Level III schedule by "date"	4	0	Working level schedule, must include major milestones, and must be manpower loaded in coordination with cost estimates.	All or nothing	
3.3	Preliminary Cost estimates by "date".	3	0	Must include estimates for each requested job	All or nothing	
3.4	Completed Target Cost Estimates by "date"	4	0	Estimates to include direct labor cost, supervision cost, subcontract cost, material cost, equipment cost, and potential incentives.	All or nothing	
3.5	Schedule Updates by "time", "frequency"	3	0	Updates are inclusive of "shift period" progress.	Lose 1 point for each missed update	
3.6	Discovery Work-turn-around in "hours, days?" or mutually agreed upon timeframe for specified scope	2	0	Upon a written request submitted to contractor site manager, must supply budgetary estimate including supervision, man-hours, material, equipment, and schedule input (i.e. confirm timing/duration and if any impact to logical path work scope)	Lose 1 point for each missed update	
3.7	"Frequency" attendance (accountability, absenteeism) reports	6	0	By shift, by craft and include staff and subcontractors; five separate audits by owner and contractor management	Lose 1 point for each missed update (max. 3 pts); Lose 1 point for each mistake found at audit (max. 3 pts.)	
3.8	Timesheet submittals by "frequency, time".	3	0	Excludes days not worked. Assumes correct accounting data given to contractor for entering time. Effective "date".	Lose 1/2 point for each missed update	
3.9	Close-out reports/all invoicing (or total incurred cost) within "period (days)" "Unit Online" or within "period (days)" of completion of work done after "Unit Online".	4	0	Includes any subcontracted work	Lose 1/2 point for every day late	
<b>Planning &amp; Administration Subtotal:</b>		<b>30</b>	<b>0</b>			
<b>PRODUCTIVITY</b>						
4.1	Adherence to posted times start, stop and break times (each shift)	3	0	Crew required to be in work area in compliance with posted times. Non-compliance is considered when actual times exceed (minutes) from posted times.	Deduct 1 point per mutually agreed occurrence	
4.2	Third-party productivity study	5	0	Third party assessments shall be performed, producing a summary report that includes both direct and indirect labor productivity measurements. The parties agree that the following are the targets: "numbers".	Deduction scaled proportionately when measurement is below agreed upon target(s). Increase scaled proportionately when measurement is above agreed upon target(s).	
4.3	Meeting attendance	1	0	Contractor "required attendees" shall be in "specific" conference room "frequency / time" for the "required" meetings(). Documented safety issues requiring immediate attention are acceptable deferments.	Deduct 1/2 point per occurrence where designated person is late	
4.4	Craft Attendance/Absenteeism	1	0	Confirm by audit that absenteeism policy is administered in accordance with current contractor's policy. Effective "date" through "date".	Deduct 1/2 point per occurrence where actual administration deviated from policy.	
<b>Productivity Subtotal:</b>		<b>10</b>	<b>0</b>			
<b>Grand Total Scorecard:</b>		<b>100</b>	<b>0</b>			
<b>Points earned:</b>		<b>0</b>				
Approved By _____ Contractor	Approved By _____ Owner					
Date _____	Date _____					
Approved By _____ Contractor	Approved By _____ Owner					
Date _____	Date _____					

